

Healthwatch Bury Board Minutes

Date: 19th May 2021

Time: 3:00pm

In attendance: Alan Norton, Tan Ahmed, Ruth Passman, Adam Webb, Andrea Wilson (minutes)

Item	Description	Actions
1.	Welcome and introductions	N/A
2.	Declaration of interests	N/A
3.	Minutes of previous meetings	
4.	<p>Chief Officer reported back from GM meetings, regional work, meetings with Bury LCO & Northern Care Alliance</p> <p>Draft GM Dental Report went to the GM Chairs & Chief Officer meeting for approval</p> <p>Contracts for business infrastructure discussed.</p> <p>Planning for Annual Report (AR completed by 30th June)</p>	<p>AW to confirm contracts by 31st May.</p> <p>Timeline for report to be circulated to staff and directors by 26th May</p>
5.	Staff recruitment - First stage virtual interviews to take place Wednesday 26 th May 2021 for the part-time engagement position.	AW to send candidate information and interview questions to directors.
6.	<p>Financial update - Annual Accounts - Directors meeting to be arranged prior to AGM to discuss and sign-off annual accounts.</p> <p>HW Bury Funding -agreed until March 2022</p>	
7.	Setting up of an HWB advisory group - feedback health concerns/comments from local BAME organisations.	CO and TA to arrange a meeting re terms of reference.

8.	AOB - Consultation Adult Social Care HW Bury have been asked by BMBC to help facilitate consultation and to run an independent session for patients and the public to give feedback on the proposed changes to the Persona contract.	
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Next meeting: TBC

Following meeting dates: TBC