

## Get that Job

Having the right skills and knowing how to find and then get a job are more important than ever in today's competitive job market. This **\*FREE** course will teach you techniques useful at all stages of looking for work and giving you a head start in the search for your ideal job.



During the course you will:

- Identify & analyse the skills you have that are transferable to the career you want
- Explore possible career options with Bury Council and other local employers
- Create an up to date CV
- Receive advice from a member of the National Careers Service
- Learn how and where to look for vacancies
- Complete job applications
- Practice interview skills

### **Bury Adult Learning Centre**

18 Haymarket Street

Bury

BL9 0AQ

**Friday 13th January to Friday 10th February 2023**

**9.30am-12.00pm (5 weeks)**

**Course code: BDWPGJ502**

\*Free of charge for people in receipt of relevant benefits

**For more information and how to enrol,  
call 0161 253 5772**

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